

Delegated Decision Notice

This form is the written record of a key, significant operational or administrative decision taken by an officer.

Decision type	<input checked="" type="checkbox"/> Key Decision	<input type="checkbox"/> Significant Operational Decision	<input type="checkbox"/> Administrative Decision
Approximate value	<input type="checkbox"/> Below £500,000 <input checked="" type="checkbox"/> £500,000 to £1,000,000 <input type="checkbox"/> over £1,000,000	<input type="checkbox"/> below £25,000 <input type="checkbox"/> £25,000 to £100,000 <input type="checkbox"/> £100,000 to £500,000 <input type="checkbox"/> Over £500,000	<input type="checkbox"/> below £25,000 <input type="checkbox"/> £25,000 to £100,000
Director¹	Director of Resources & Housing		
Contact person:	Mark Denton	Telephone number: 07891 278062	
Subject²:	Next Steps Accommodation Programme (NSAP) – Leeds funding approval – Somewhere Safe to Stay accommodation		
Decision details³:	<p>What decision has been taken? (Set out all necessary decisions to be taken by the decision taker including decisions in relation to exempt information, exemption from call in etc.)</p> <p>The Director of Resources and Housing:</p> <p>a) Approved the acceptance of the MHCLG grant of £350,000 revenue funding as a result of the Council’s bid to the Next Steps Accommodation programme;</p> <p>b) Approved proceeding with the proposed works to provide self-contained accommodation with support as part of the Somewhere Safe to Stay programme through the Council’s internal service provider, Leeds Building Services at an estimated total cost of £475,000.</p> <p>c) Approved the necessary funding injection of £125,000 to [the council housing growth programme] enable the scheme to be delivered with the balance being met through HRA borrowing combined with the MHCLG grant funding; and</p> <p>d) Noted that a further report will follow to request approval as a subsequent significant operational decision to establish the arrangements with a third party to provide management and support services for the proposed accommodation once completed.</p>		

¹ Give title of Director with delegated responsibility for function to which decision relates.


² If the decision is key and has appeared on the list of forthcoming key decisions, the title of the decision should be the same as that used in the list

³ Simply refer to supporting report where used as these matters have been set out in detail.

	<p>A brief statement of the reasons for the decision (Include any significant financial, procurement, legal or equalities implications, having consulted with Finance, PACS, Legal, HR and Equality colleagues as appropriate)</p> <p>To seek Director approval for the proposed funding and delivery arrangements to enable the Council to continue to provide accommodation under the Ministry of Housing, Communities and Local Government (MHCLG) Next Steps Accommodation Programme (NSAP) in response to the COVID-19 pandemic.</p> <p>Brief details of any alternative options considered and rejected by the decision maker at the time of making the decision</p>
Affected wards:	Little London & Woodhouse
Details of consultation undertaken⁴:	<p>Executive Member</p> <p>Ward Councillors</p> <p>Others</p>
Implementation	Officer accountable, and proposed timescales for implementation
List of Forthcoming Key Decisions⁵	<p>Date Added to List:- 12/11/20</p> <p>If Special Urgency or General Exception a brief statement of the reason why it is impracticable to delay the decision</p> <p>If Special Urgency Relevant Scrutiny Chair(s) approval</p> <p>Signature _____ Date _____</p>
Publication of	If not published for 5 clear working days prior to decision being taken the

⁴ Include details of any interest disclosed by an elected Member on consultation and the date of any relevant dispensation given.

⁵ See Executive and Decision Making Procedure Rule 2.4 - 2.6. Complete this section for key decisions only

report⁶	reason why not possible:	
	If published late relevant Executive member's approval Signature _____ Date _____	
Call In	Is the decision available ⁷ for call-in?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
	If exempt from call-in , the reason why call-in would prejudice the interests of the council or the public:	
Approval of Decision	Authorised decision maker ⁸ Neil Evans, Director of Resources & Housing	
	Signature 	Date: 10/12/20

⁶ See Executive and Decision Making Procedure Rule 3.1. Complete this section for key decisions only

⁷ See Executive and Decision Making Procedure Rule 5.1. Significant operational decisions taken by officers are never available for call in. Key decisions are always available for call in unless they have been exempted from call in under rule 5.1.3.

⁸ Give the post title and name of the officer with appropriate delegated authority to take the decision.